



EXPRESSION OF INTEREST ON THE DEVELOPMENT OF A DATABASE MANAGEMENT SYSTEM

BACKGROUND

The iTaukei Trust Fund Board (TTFB) was established to foster the advancement of iTaukei and Rotumans by promoting initiatives that will better their standards of living and enhance appropriate cultural traditions and values.

TTFB would like to develop a Database Management System to capture raw project data for analysis. Additionally, the Database is aimed to capture culturally sensitive data collated from various TTFB Projects for recording and analytical purposes as well as a future reference.

TTFB would like to seek submissions from reputable companies or entities, for the purpose of:

- A. Developing a Database that captures raw data from the field and inputted into a template that will allow relevant TTFB personnel to enter information directly into the templates.**
- B. Developing a Database that is a hub for collecting useful information. The information that will be collected is specified in the Terms of Reference.**
- C. Developing an interactive Fiji 3D map which will allow TTFB to project view areas which has benefitted from funding. This is for monitoring and evaluation purposes.**
- D. Develop flexibility within the Database to field Survey Questions and analyze feedback received.**

HOW TO APPLY

Interested parties will need to indicate in the "Subject of their submission", which of the four areas they are submitting for example "TTFB Database – B". They must demonstrate the ability to carry out the selected tasks. A detailed and current profile of their company or consultancy, including past and present assignments on these areas and any other relevant information and years of experience.

Interested parties must submit written EOIs and provide the following briefs:

- Company profile and capabilities;
- Proposed Plan for Database Management Design and development;
- Evidence of similar projects undertaken in the past;
- Timeframe per phase to complete the assignment;
- Breakdown of costs per phase

EOI proposals are to be submitted in the following manner:

1. A sealed envelope clearly marked “**Expression of Interest – TTFB Database - A, B, C or D**” (*whichever is selected*) and to be delivered to:

The Chief Executive Officer
iTaukei Trust Fund Board
Veivueti House
87 Queen Elizabeth Drive
Nasese, *or*;

2. Email: kinijioji@itaukeitrustfund.com.fj subject must clearly read “**Expression of Interest - TTFB - A, B, C or D**” (*whichever is selected*).

EOI Submissions close at **4pm on Friday 21st January, 2022.**

For the Terms of Reference and other details please contact Kinijioji Damuni at kinijioji@itaukeitrustfund.com.fj or 892 7593